

1. Open Meeting

- Call the meeting to order
- Attendees

P	Sue Czynny	P	Kirk Brauch – possible Certification	P	Ellen Hagerty
PA	Mary Harris	P	Jeff Manhardt		JoAnn Boehm
P	Christa Jueckstock	PT	Tony Pappagallo	P	Dan Augustynek
P	Erin Keding	P	Angela Korczynski – New Finance	P	Sara Creenan
	Adam Lange				

P = present A = absent PP = planning to be present PPW = planning to be present webex
PT - planning to attend tentatively PA = planning to be absent NR = no response

- Approval of Prior Meeting’s Minutes – 12/15/2020
- *Meeting starts @ 6:05p*

2. Agenda:

6:00-6:20 – Transition Plans (Jeff)

1. Transitions for VP, Technology, Certification & Professional Development, Finance
 1. Transition checklists to be turned in by 12/31/2020
 1. TBS – Outstanding
 2. Professional Development – Outstanding
 3. Certification – Outstanding
 4. Finance – Outstanding

6:20-8:00 – Operating Plans and Budgets

2. Operating Plans
 1. Updated: Membership, President, Professional Development and Technology.
 2. Still need: Finance, Outreach, Marketing, and Certification
3. 2021 budgets
 1. Submitted: Technology, President
 2. Still need: Membership, Professional Development, Finance, Outreach, Marketing, and Certification.
 3. Send final budgets to Angela by Sunday 12/27 at noon.

3. Close Meeting

- Next Board meeting – January 19th, 2021
- Adjourn meeting *@ 8:09pm*

Action Items:

Transition checklists for incoming board members to be signed by 12/31/2020.
Operating Plans and Operations Calendars to be updated in Drive by 12/31/2020.
Final budgets to be sent to VP Finance by 12/27 at 12pm at the latest.